

**For:** State and County Offices

**Additional Instructions for Handling Peanut Warehouse Data  
Used to Process Warehouse-Stored Marketing Assistance Loans in APSS**

**Approved by:** Deputy Administrator, Farm Programs



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**1 Overview**

**A Background**

A producer requesting a warehouse-stored marketing assistance loan has to provide the County Office a peanut warehouse receipt indicating the quantity, quality, and storage location of the farmer's stock peanuts offered as loan collateral. For the 2003 crop year, mergers of some warehouses resulted in multiple facilities being assigned identical warehouse codes. In some instances, a warehouse code may be assigned to locations in different States with different rates for "load-in" charges.

**B Purpose**

This notice provides additional instructions to State and County Offices for:

- entering warehouse information in the Other Name and Address File
- updating the Offer Shipping Rate Table for Peanuts
- verifying the accuracy of the "load-in" charges due each warehouse-stored loan.

Disposal Date	Distribution
August 1, 2004	State Offices; State Offices relay to County Offices and FAX to CMA's and LSA's

## 2 Multiple Warehouse Facilities with Identical Warehouse Code in the Same State

### A General Information

The procedures in this paragraph are applicable to County Office's processing loans for producers with peanuts stored in multiple warehouse facilities:

- belonging to a single company with an approved warehouse agreement with DACO
- using the same warehouse code
- located in the **same** State.

### B Other Name and Address File

County Office must enter the warehouse information in the Other Name and Address File according to 1-CM, paragraph 931 and the following instructions:

- enter the **first** warehouse facility location as follows:
  - ID Number - request the tax ID number from the company with approved warehouse agreement and enter in this field
  - ID Type - "E"
  - Facility Code - "12"
  - complete the Peanut Warehouse Information screen according to Notice PS-479, subparagraph 2 D

**Note:** The list of approved warehouses and warehouse codes can be found at [http://www.fsa.usda.gov/approved\\_whses/peanuts/approved\\_peanut\\_whses.asp](http://www.fsa.usda.gov/approved_whses/peanuts/approved_peanut_whses.asp).

- enter the **second** warehouse facility location as follows:
  - ID Type - "T"

**Note:** The ID number will be assigned automatically by the system.

  - complete the Peanut Warehouse Information screen following the rest of the procedures applicable to the **first** warehouse
- repeat procedures for entering the remaining warehouse facilities until all warehouse information with the same warehouse code is entered in the Other Name and Address File

**2 Multiple Warehouse Facilities With Identical Warehouse Code in the Same State (Continued)**

**B Other Name and Address File (Continued)**

- repeat procedures for entering the **first** warehouse facility when entering information for another company with approved warehouse agreement with DACO.

See Exhibit 1 A for an example.

**C Peanut Offer Shipping Rate Table and Loan Processing**

Update the Peanut Offer Shipping Rate Table for the warehouse code entered in the Other Name and Address File.

Process warehouse-stored loans in APSS in the normal manner.

**3 Multiple Warehouse Facilities With Identical Warehouse Code in Different States**

**A General Information**

The procedures in this paragraph are applicable to County Office's processing loans for producers with peanuts stored in several warehouse facilities:

- belonging to a single company with an approved warehouse agreement with DACO
- using the same warehouse code
- located in **different** States.

**B Other Name and Address File**

County Office must enter the warehouse information according to subparagraph 2 B.

**Important:** Ensure that the correct State and county are entered in the Peanut Warehouse Information screen.

See Exhibit 1 B for an example.

**3 Multiple Warehouse Facilities With Identical Warehouse Code in Different States  
(Continued)**

**C Peanut Offer Shipping Rate Table and Loan Processing**

To determine the "load-in" charges for warehouse facilities meeting the conditions in subparagraph 3 A, process the loans in the following manner:

- group loan applications with warehouse receipts for peanuts stored in the same State
- update the Peanut Offer Shipping Rate Table to reflect the warehouse charges rates for the State where the warehouse facility is located by entering the following on Screen PAA79000:
  - State Code - numeric State code where the warehouse facility is located
  - County Code - numeric county code where the warehouse facility is located
- print the Peanut Offer Shipping Rate Table for the State and County Code entered on Screen PAA79000 and verify that the rates reflected on the report are correct
- process the loans with warehouse receipts belonging to the State and county entered in the Offer Shipping Rate Table
- repeat the steps in this subparagraph to process loans with the same warehouse code stored in a warehouse facility in another State.

**D Verifying the Amount of Load-in Charges**

Use the Warehouse Receipt Summary for Peanuts report (Block 8) to verify that the amount of load-in charges for the loan is correct by:

- adding the Total Net Tons (Excl. LSK) (Block M) and the Total LSK tons (Block O) to get the Loan Quantity
- multiplying the Loan Quantity with "load-in" charge rate applicable in the State where the warehouse is located.

**Important:** County Offices **must** update the Peanut Offer Shipping Rate Table to enter the warehouse rates approved for the State where the warehouse facility is located **before** processing the warehouse-stored loan.

**Example of Other Name and Address File Entry****A Multiple Warehouse Facilities With Identical Warehouse Code in the Same State****Warehouse 1:**

Facility Name: ABC Peanut Co.  
ID No.: 12-3456789 (Get actual Tax ID No. from ABC Peanut Co.)  
ID Type: E  
Facility Code: 12  
Warehouse Code: 72150  
Location: Adel, Georgia  
County: Cook  
State/County Code: 13075

**Warehouse 2:**

Facility Name: ABC Peanut Co.  
ID No.: System assigns temporary ID No. when "T" is entered in ID Type.  
ID Type: T  
Facility Code: 12  
Warehouse Code: 72150  
Location: Blakely, Georgia  
County: Early  
State/County Code: 13099

**B Multiple Warehouse Facilities With Identical Warehouse Code in Different States****Warehouse 1:**

Facility Name: XYZ Peanut Co., LLC  
ID No.: 12-3456789 (Get actual TID from XYZ Peanut Co., LLC)  
ID Type: E  
Facility Code: 12  
Warehouse Code: 72180  
Location: Altha, Florida  
County: Calhoun  
State/County Code: 12037

**Example of Other Name and Address File Entry (Continued)****B Multiple Warehouse Facilities with Identical Warehouse Code in Different States  
(Continued)****Warehouse 2:**

Facility Name: XYZ Peanut Co., LLC  
ID No: System assigns temporary ID No. when "T" is entered in ID Type.  
ID Type: T  
Facility Code: 12  
Warehouse Code: 72180  
Location: Bainbridge, Georgia  
County: Decatur  
State/County Code: 13087